Warmington and Arlescote Parish Council

The Councillors are duly summoned to attend the annual meeting of the Parish Council to be held at 8 pm on 17th May 2019 in Warmington Village Hall

The public are welcome to attend and 10 minutes are allocated for public speaking at the beginning of the meeting.

Agenda

1. Election of Chairman
2. Apologies for absence
3. Election of Vice-Chairman
4. Declaration of Interests
   a) To receive completed declaration of pecuniary interests forms
   b) Declaration of any interests on items on the agenda
5. Confirmation of the parish council’s eligibility for the General Power of Competence (GPC) and proposal to adopt the GPC with immediate effect
6. Approval of the minutes of the meeting held on 13th March 2019
7. Matters arising from the minutes and work in progress
8. Update on flooding and draining issues in the parish
9. PCC road safety fund – consideration of possible projects
10. Proposal to obtain quotes to tidy up the verge opposite The Rectory
11. To agree date for meeting with Godfrey-Payton
12. Finance
   a) To receive the internal auditors report for 18/19
   b) To complete and approve the annual governance statement for the 18/19 audit
   c) To approve the accounting statements for the 18/19 audit
   d) To confirm the bank balance of £15,263.49 as at 14.05.19
   e) Proposal to renew the parish insurance with Zurich at a cost of £267.92
   f) To agree the regular payments list for 19/20, delegating authority to the clerk to make these payments up to the total annual budget without requesting pre approval from the council. The dual authorisation process will remain in place so all payments will be authorised by one councillor before going out and will be listed on the next agenda

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>£2,731.00</td>
</tr>
<tr>
<td>Village Hall Hire</td>
<td>£100.00</td>
</tr>
<tr>
<td>Stationery and postage</td>
<td>£50.00</td>
</tr>
<tr>
<td>Insurance</td>
<td>£320.00</td>
</tr>
<tr>
<td>Audit</td>
<td>£60.00</td>
</tr>
</tbody>
</table>
Memberships and subscriptions | £170.00
Printing Costs | £100.00
Grass cutting | £2,620.00
Maintenance/repairs | £2,100.00
Lighting/electricity | £310.00
Website | £150.00
Training | £200.00
Grass cutting donation | £280.00
CAB donation | £50.00
GDPR | £35.00
Defib tag system | £49.00
Uncontested election | £100.00


g) To approve payments made since the last meeting using delegated powers

<table>
<thead>
<tr>
<th>Date</th>
<th>Name</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>26.03.19</td>
<td>Kirsty Buttle</td>
<td>Salary March</td>
<td>£205.65</td>
</tr>
<tr>
<td>26.03.19</td>
<td>HMRC</td>
<td>Tax March</td>
<td>£1.00</td>
</tr>
<tr>
<td>29.04.19</td>
<td>WALC</td>
<td>Annual subscription</td>
<td>£126.00</td>
</tr>
<tr>
<td>29.04.19</td>
<td>Thomas Fox Landscaping</td>
<td>Grass cutting 21/03/19</td>
<td>£162.60</td>
</tr>
<tr>
<td>29.04.19</td>
<td>Kirsty Buttle</td>
<td>April salary</td>
<td>£223.05</td>
</tr>
<tr>
<td>29.04.19</td>
<td>WCC</td>
<td>Streetlighting maintenance</td>
<td>£104.98</td>
</tr>
<tr>
<td>29.04.19</td>
<td>Scottishpower</td>
<td>Electricity Jan to Mar 19</td>
<td>£52.04</td>
</tr>
</tbody>
</table>


h) To approve payment of the following invoices

Mark Burstall  APM expenses  £34.78

i) To note receipts received since the last meeting

<table>
<thead>
<tr>
<th>Date</th>
<th>Name</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>02.05.19</td>
<td>SDC</td>
<td>Precept</td>
<td>£4,263.50</td>
</tr>
<tr>
<td>03.05.19</td>
<td>Western Power Distribution</td>
<td>Wayleave</td>
<td>£2.30</td>
</tr>
</tbody>
</table>

13. Planning applications received

**19/01073/TREE** - Blarney, School Lane, Warmington. T1: Tree of Heaven - Fell T2: Bramley apple - Reduce in height to 10 metres and spread to 5 metres T3: Pine tree - Reduce in height to 10 metres and spread to 5 metres T4: Laburnum - Reduce in height to balance shape with spread of 4 metres T5: Pine - Reduce in height to 20 metres and spread to 15 metres.

**19/01080/TREE** - In the Parish of, Arlescote. T1: Ash - Pollard to first main fork.

**19/00571/FUL** - 4 Goose Bank, Village Road, Warmington. Single and double storey extension to existing double storey residential property. Single storey comprising kitchen, and dining area on the ground floor leading into the double storey extension comprising office and day room on the ground floor and 2 bedrooms on the second floor. Development of property entrance to allow for safe access and egress to new permeable block paved driveway, demolition/removal of end of life conservatory to rear and development of existing bedroom 3 to family bathroom. Adaption of existing foul drainage run to extend beyond footprint of extension with new manhole.
19/01208/TREE - The Old Cottage, Chapel Street, Warmington. T1: Laburnum: Reduce 35-40% to make safe (trunk split at bottom) reduction 2 metres, height 3 metres, spread 2 metres. T2: Blue Leylandii: Reduce top 5% and wire to protect from snow damage. Reduction 0.5 metres, height 9.5 metres, spread 1.8 metres. G1: Four Cipricup Pines: Reduce 35%. 5.5 metres, height by 10 metres, spread 1.8 metres. T3 - goat willow: cut out dead trunk. T4 - maple - reduction by 0.8 metres, height 10 metres, spread 5 metres. T3: Goat Willow: Cut out dead trunk. T4: Maple: Reduce 10% to shape following wind damage.

Planning decisions received


Date of next meeting – 12th June 2019

Mrs K Buttle
Parish Clerk

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Tel: 01295 275372