Warmington and Arlescote Parish Council

Minutes of a meeting of the Parish Council held at 7:30pm on 1st April 2020 via Zoom online conferencing system due to the current COVID-19 lockdown

Present: Cllr Burstall, Cllr Hyatt, Cllr Jeffries.

In Attendance: Clerk, District Cllr Feilding, 1 member of the public.

Cllr Burstall advised that as the meeting is online and the secretary of state has not yet made this lawful all decisions will need to be confirmed by all councillors by e-mail after this meeting and ratified at the next lawful meeting.

106. Apologies for absence – Cllr Handscombe and County Cllr Williams.

107. To note the resignation of Cllr Tim Denison – The councillors noted that regretfully Tim Denison has resigned from the parish council. A vote of thanks to Tim for his services on the council was proposed and carried. **The Chairman to write a formal letter of thanks to Tim from the council.** The vacancy notices will go out at an appropriate time taking account of the current pandemic and associated lockdown requirements.

108. Declaration of any interests on items on the agenda – None.

109. Approval of the minutes of the meeting held on 12th February 2020 - The minutes were proposed and agreed and duly signed. **Cllr Burstall to e-mail signed copy to clerk for filing until the original can be passed on.** A parishioner asked where the minutes have been published as they have not seen them. The clerk checked the website and agreed that they are not on there and apologised for this oversight. **The Clerk will upload the minutes of the last meeting asap.** Cllr Burstall advised that the minutes were placed on the noticeboard for a period of time.

110. Matters arising from the minutes and work in progress – The parish emergency plan hasn’t yet been completed as Cllr Burstall is awaiting a final list of keyholders for the village hall. **Cllr Burstall to follow this up.**

111. Update on flooding and draining issues in the parish - Cllr Jeffries advised that Jeremy Davies has been unable to do as much work as hoped due to the lockdown. Jeremy has cleared a pipe which he believes would have been backing things up quite a bit so he is confident that the new drains should be running much more freely. Jeremy is hoping to install a manhole/inspection chamber for easier maintenance going forward. It was agreed that Jeremy, R.Neale and Cllr Jeffries should meet on site when possible to discuss the next steps. **Cllr Jeffries to feedback at next meeting.**

The parishioner left the meeting @ 7:49pm.

112. To discuss the concerns raised by a parishioner regarding speeding in School Lane – The PC agreed that there is little they can do without evidence of the specific vehicle(s) and the actual speed they were/are travelling at. It was agreed to monitor the situation and take action when possible.

113. Finance
   a) To confirm the bank balances of £43.91 and £12,589.84 as at 25.03.20 – The balances have been checked by Cllr Burstall and he confirmed they are correct.
b) Proposal to continue using the WCC streetlight maintenance service at a cost of £1.97 per LED lantern and £10.08 per non-LED lantern per year – Proposed and agreed.

c) To confirm the asset register value at the end of 19/20 financial year of £13,800 due to the addition of a printer (£220) and goal posts (£693) – The asset register was reviewed. It was proposed and agreed that the laptop should be removed it is no longer useable (£427) resulting in a new asset register value of £13373.

d) To approve payments made since the last meeting using delegated powers – Proposed and agreed.

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<thead>
<tr>
<th>Date</th>
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<tbody>
<tr>
<td>26.02.20</td>
<td>CPRE Annual membership</td>
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<td>26.02.20</td>
<td>Warmington Village Hall Village Hall bookings</td>
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<td>26.02.20</td>
<td>WCC Streetlighting maintenance</td>
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<td>24.03.20</td>
<td>Kirsty Buttle March salary</td>
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e) To note receipts since the last meeting – Noted.

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<tr>
<td>10.02.20</td>
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114. Planning applications received

20/00444/LDE – The Glebe House, Warmington. Use of land as garden and car parking in association with existing dwelling for a period of at least 10 years. Support – The parish council can confirm that the land has been used in this way for more than 10 years.

115. Planning decisions received


116. To review and re-adopt the following documents

a) Financial Regulations – Proposed and agreed.

b) Risk Assessment – Proposed and agreed.

117. Cancellation of the Annual Parish Meeting planned for 29th April 2020 – It was agreed that the APM should be cancelled and reorganised, if possible, for 30th September 2020.

118. Information exchange

- Arlescote – There is an Arlescote What’s App group providing help to those in need due to coronavirus restrictions. The councillors expressed their thanks to those involved.

- Warmington – A coronavirus support group has been created and registered in Warmington. The councillors again are very grateful to those involved.
- District Council – Cllr Feilding advised that he is sending any information he is receiving from the DC in relation to help and support available re coronavirus to the PC.
- County Council – None.

Date of next meeting – 15th May 2020

Meeting closed @ 8:05pm

Signed........................................... Date.........................................................